



Vermont Criminal Justice Council Act 56 Checklist

Please use this checklist to guide you in the process of submitting a complete report for an Act 56 allegation to the Vermont Police Academy.

Investigatory items to include when submitting an Act 56 Report:

- ☐ Act 56 Submission of Completed Investigatory Form (Printed or Digital)
- ☐ Complete a valid Internal Investigation to include a conclusion
- ☐ Any employment change in status
- ☐ Policies that were in effect at the time of the allegation
- ☐ Camera footage to include: cruiser, body-worn, audio/watchguard
- ☐ Charging documents (if applicable)
- ☐ Any additional report to include: criminal, AG, DHR reports
- ☐ All written and audio/video-recorded witness statements

To submit items via email please send to:

Lindsay Thivierge, Director of Administration: lindsay.thivierge@vermont.gov

To submit applications via postal mail please send to:

*Vermont Police Academy
Attn: Lindsay Thivierge
317 Academy Rd.
Pittsford, VT 05763*